



VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (Autonomous)
(Approved by AICTE, New Delhi & Affiliated to JNTUGV, Vizianagaram)
Duvvada, Visakhapatnam, Andhra Pradesh, India-530049

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Ref: CSE/DDC/2022-23/1

Date: 24-08-2022

CIRCULAR

All the members of DDC and Faculty members are hereby informed to attend Department Development Committee (DDC) meeting scheduled on 27-08-2022.

Timing: 2:00 PM-4:00 PM

Venue: Tim Berners Lee Lab

Agenda:

1. Review on Action taken report of previous DDC
2. Review on Department progression in the last semester
3. Quality improvement suggestions and initiatives
 - a) Curricular aspects.
 - b) Teaching - learning & evaluation.
 - c) Research, innovations and extensions.
 - d) Infrastructure & learning resources.
 - e) Student support & progression.
4. Any other points with the permission of chairperson

Note: Please attend without fail.

(Mrs. G. Kumari)

Member secretary

(Mr. B. Dinesh Reddy)

Chair person

Copy to:

- 1) Members of DDC
- 2) All faculty members
- 3) Principal office
- 4) IQAC office

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Date: 27-08-2022

The minutes of the meeting of the Department Development Committee

The convenor conducted a meeting with all the members of DDC on 27-08-2022 at 02:00 PM in the Tim Berners Lee Lab and discussed the following points.

Members Present in the meeting

S. No.	DDC Members	Role	Designation & Organization
1	Mr.B. Dinesh Reddy	Chair person	Associate Professor, Department of CSE, VIIT(A)
2	Dr. E Laxmi Lydia	Member	Professor, Department of CSE, VIIT(A)
3	Dr. N.Thirupathi Rao	Member	Associate Professor, Department of CSE, VIIT(A)
4	Dr. G.Neelima	Member	Associate Professor, Department of CSE, VIIT(A)
5	Dr. S Naga Mallik Raj	Member	Associate Professor, Department of CSE, VIIT(A)
6	Dr. Mohan Mahanthu	Member	Associate Professor, Department of CSE, VIIT(A)
7	K. Noshitha (20L31A05B7)	Member	Student, Department of CSE, VIIT(A)
8	K.Sruthi (21L31A0580)	Member	Student, Department of CSE, VIIT(A)
9	Mrs.G.Kumari	Member secretary	Assistant Professor, Department of CSE, VIIT(A)



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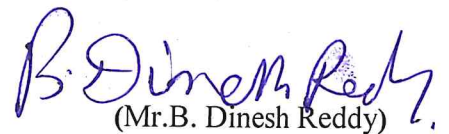
S. No.	Points Discussed
1	Chairperson discussed the progression of department in the academic year 2021-22
2	<p>➤ <i>Review on Meeting minutes:</i></p> <ul style="list-style-type: none">• Successful Completion of internal & external BOS for new Autonomous batch. <p>➤ <i>To introduce new courses for VR-22 Regulation</i></p> <p>The members discussed and approved the VR22 Regulations for CSE. As a part of Industry connect Members proposed Specialization courses for VR-22 BOS based on stakeholders feed back</p> <p>➤ <i>Faculty requirement & ratification</i></p> <p>Discussed about the present Faculty position as per the AICTE norms. It is decided to recruit few more senior faculties with Ph. D qualification.</p> <p>Discussed about the Faculty Ratification and decided to go for ratification in 2022 to improve the Ratification percentage as per the UGC norms. Accordingly, members suggested to take initiative in this regard</p> <p>➤ <i>Details of placement track</i></p> <p>Members discussed briefly the placement track record of the outgoing students and appreciated the efforts by TPC & staff and suggested to improve the placement activities further</p> <p>➤ <i>2022-23 Activities calendar</i></p> <p>➤ Members of the Committee discussed and finally prepared Wings activities calendar for 2022-23.</p>

	<p>➤ Renewal of Research center</p> <p>Chairperson directed R&D Co-Ordinator to get prepare necessary files for inspection.</p>
3	<p>Chairperson extended the vote of thanks for all the members for attending the second DDC meeting with a request to provide long-term support for the prospective development of the department in all means.</p>



(Mrs. G. Kumari)

Member secretary



(Mr. B. Dinesh Reddy)

Chair person

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Ref: CSE/DDC/2022-23/2

Date: 24-12-2022

CIRCULAR

All the members of DDC and Faculty members are hereby informed to attend Department Development Committee (DDC) meeting scheduled on 27-12-2022

Timing: 2:00 PM-4:00 PM

Venue: HoD Chamber


Agenda:

1. Academic & research areas
2. Industry institute interaction (MOU)
3. Participation of students in Competitive Coding
4. Development of department library and lab

Note: Please attend without fail.


(Mrs.G. Kumari)

Member secretary


(Mr.B. Dinesh Reddy)

Chair person

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Ref: CSE/DDC/2022-23/2

Date: 27-12-2022

MINUTES OF MEETING

The convener conducted a meeting with all the members of DDC on 27-12-2018 at 02:00 PM in the CSE-HoD Chamber and discussed the following points.

Members Present in the meeting

S. No.	DDC Members	Role	Designation & Organization
1	Mr. B. Dinesh Reddy	Chair person	Associate Professor, Department of CSE, VIIT(A)
2	Dr. E Laxmi Lydia	Member	Professor, Department of CSE, VIIT(A)
3	Dr. N. Thirupathi Rao	Member	Associate Professor, Department of CSE, VIIT(A)
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7	K. Noshitha (20L31A05B7)	Member	Student, Department of CSE, VIIT(A)
8	K. Sruthi (21L31A0580)	Member	Student, Department of CSE, VIIT(A)
9	K. Ravi Teja (21L31A0586)	Member	Student, Department of CSE, VIIT(A)
10	Mrs. G. Kumari	Member secretary	Assistant Professor, Department of CSE, VIIT(A)

S. No.	Points Discussed
1	Dinesh Reddy welcomed all the members for the meeting and discussed the agenda of the meeting.
2	<i>Quality improvement suggestions</i>
3	<p>➤ <i>Review on Meeting minutes:</i></p> <ul style="list-style-type: none"> • All IV CSE are registered for NPTEL • Two more class rooms are allotted • Successfully Research center committed visited the department. <p>➤ <i>Teaching- learning practices</i></p> <ul style="list-style-type: none"> • Currently more focus is on traditional approach which on higher priority need to switch over to ICT based system on the daily basis. Guest Lectures, Workshop Session be regular conducted by experts within or outside Institution experts. • Recommends that each teacher must evaluate the CO and PO attainment level for each student and in each subject <p>➤ <i>Status on Research, extension activities</i></p> <ul style="list-style-type: none"> • On amendments of the research policy, it may be made compulsory for each of the faculty to publish a research article in the standard publications of international repute or apply for a Research Project / Grant in each semester. The research policy would be developed by the Associate Dean R&D. • Committee members advised to organize two Extension activities per Semester. <p>➤ <i>Enhance employability of students</i></p> <ul style="list-style-type: none"> • Proposed that faculties must be exposed to industry and must be sent on specialized trainings as per industry demands. Academic syllabus must incorporate latest industry technologies and research progresses • Alumni Engagements and enhancement of alumni interaction. <p>➤ <i>Other points of discussion:</i></p> <ul style="list-style-type: none"> • Student member asked about new books purchase in library for the next semester. • The faculty has to motivate the students about the utilization of various online

	resources, NPTEL, Coursera to upgrade the skills and Knowledge.
4	Chairperson extended the vote of thanks for all the members for attending the second DDC meeting with a request to provide long-term support for the prospective development of the department in all means.


(Mrs.G.Kumari)

Member secretary

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(Mr.B. Dinesh Reddy)

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