



VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (Autonomous)

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)

Duvvada, Visakhapatnam, Andhra Pradesh, India-530049

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Ref: CSE/DDC/2018-19/1

Date: 24-07-2018

CIRCULAR

All the members of DDC and Faculty members are hereby informed to attend Department Development Committee (DDC) meeting scheduled on 28-07-2018.

Timing: 2:00 PM-4:00 PM

Venue: HoD Chamber

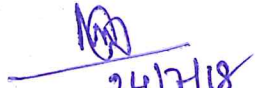
Agenda:

1. Academic & research areas
2. Industry institute interaction (MOU)
3. Coaching for competitive examination
4. Regarding student chapter
5. Any other item, with permission of chair

Note: Please attend without fail.


(Mr. Ch. Sekhar)

Member secretary


24/7/18
(Dr. B. Prasad)

Chairperson
Vignans Institute of Information Technology (A)
Duvvada, Visakhapatnam-530 049, A.P.

Copy to:

1. Members of DDC
2. All faculty members
3. Principal office
4. IQAC office
5. DDC File



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Ref: CSE/DDC/2018-19/1

Date: 28-07-2018

The minutes of the meeting of the Department Development Committee

The convenor conducted a meeting with all the members of DDC on 28-07-2018 at 02:00 PM in the HoD Chamber and discussed the following points.

Members Present in the meeting

S. No.	DDC Members	Role	Designation & Organization
1	Dr. B. Prasad	Chair person	Professor, Department of CSE, VIIT(A)
2	Mr. B. Dinesh Reddy	Member	Associate Professor, Department of CSE, VIIT(A)
3	Dr. E Laxmi Lydia	Member	Professor, Department of CSE, VIIT(A)
4	Dr. N. Thirupathi Rao	Member	Associate Professor, Department of CSE, VIIT(A)
5	Mrs. G. Prasanna Priya	Member	Assistant Professor, Department of CSE, VIIT(A)
6	Mr. S Naga Mallik Raj	Member	Assistant Professor, Department of CSE, VIIT(A)
7	Mr. P. Bhaskar Nehal-15L31A05E1	Member	Student, Department of CSE, VIIT(A)
8	Ms. S. Lavanya-16L31A0538	Member	Student, Department of CSE, VIIT(A)
9	Mr. Ch. Aravind 17L31A0594	Member	Student, Department of CSE, VIIT(A)
10	Mr.Ch. Sekhar	Member secretary	Assistant Professor, Department of CSE, VIIT(A)



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Points Discussed

1. Welcomed all the members for the meeting and discussed agenda of the meeting.
2. Chairperson discussed about department progression in A.Y 2017-18.
3. Chairperson discussed about academic and research plan for current academic year.
4. All faculty should prepare lesson plan along with complete course file for new VR-17 regulation for all second-year subjects
5. Mapping of CO'S with PO'S should be done for each and every subject.
6. It is decided to advise faculty to publish at least one paper in Scopus/SCI journal per year.
7. Extra remedial classes for slow learner should be viewed strictly; stringent action should be taken against defaulters.
8. Value added courses should be updated with current ongoing industry trends and new courses should be introduced.
9. Students should complete at least one value added course in academic year.
10. It is decided to give competitive coaching for interesting students on aptitude and reasoning.
11. Discussion on ACM student chapter application process.
12. Faculty requirement for next semester to be put forth.

Ch. Sekhar

(Mr.Ch.Sekhar)

Member secretary

(Signature)

(Dr. B. Prasad)

HOD-CSE

Chair person
Vignan's Institute of Information Technology
Duvvada, Visakhapatnam-530049, A

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Ref: CSE/DDC/2018-19/2

Date: 04-03-2019

CIRCULAR

All the members of DDC and Faculty members are hereby informed to attend Department Development Committee (DDC) meeting scheduled on 06-03-2019

Timing: 2:00 PM-4:00 PM

Venue: HoD Chamber

Agenda:

1. Academic & research areas.
2. Industry institute interaction (MOU).
3. Discussion on making students for participation in Hackathons.
4. Development of department library and lab.

Note: Please attend without fail.


(Mr. Ch. Sekhar)

Member secretary

Copy to:

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4/3/19

(Dr. B. Prasad)

CHOD-CSE
Chair person
Vignan's Institute of Information Technology (A)
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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Ref: CSE/DDC/2018-19/2

Date: 06-03-2019

MINUTES OF MEETING

The convener conducted a meeting with all the members of DDC on 06-03-2019 at 02:00 PM in the CSE-HoD Chamber and discussed the following points.

Members Present in the meeting

S. No.	DDC Members	Role	Designation & Organization
1	Dr. B. Prasad	Chair person	Professor, Department of CSE, VIIT(A)
2	Mr. B. Dinesh Reddy	Member	Associate Professor, Department of CSE, VIIT(A)
3	Dr. E Laxmi Lydia	Member	Professor, Department of CSE, VIIT(A)
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9	Mr. Ch. Aravind 17L31A0594	Member	Student, Department of CSE, VIIT(A)

Points Discussed

1. Welcomed all the members for the meeting and discussed agenda of the meeting.
2. Chairperson discussed about resolution progression of A.Y 2018-19.
3. It is advised to all research guides to thoroughly check entire project report before submission to DRC.
4. Slow learners should be given extra backlog classes for respective subjects.
5. Student feedback should be collected and submitted to IQAC in stipulated time period
6. Based on student feedback on faculty, respective faculty are advised to learn new teaching learning methodologies
7. It is advised to counselor to counsel students personally and resolve any peer conflict.
8. Class coordinator to strictly monitor student attendance on daily basis.
9. Students should be motivated to participate in extra-curricular activities.
10. Students to be encouraged in participating Hackathons



(Mr.Ch.Sekhar)

Member secretary



(Dr. B. Prasad)

CHIEF GUEST

Vignan's Institute of Information Technology (A)
Duvvada, Visakhapatnam-530 049, A.P.

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