



VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (Autonomous)

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)
Duvvada, Visakhapatnam, Andhra Pradesh, India-530049

DEPARTMENT OF CIVIL ENGINEERING

Ref: CIVIL/DDC/2020-21/1

Date: 29-06-2021

CIRCULAR

All the members of DDC and Faculty members are hereby informed to attend Department Development Committee (DDC) meeting scheduled on 02-07-2021.

Timing: 10-00AM-12-00PM

Venue: E-34

Agenda:

- 1) Review on Action taken report of previous DDC
- 2) Review on Department progression in the last semester
- 3) Quality improvement suggestions and initiatives
 - a) Curricular aspects.
 - b) Teaching-learning & evaluation.
 - c) Research, innovations and extensions.
 - d) Infrastructure & learning resources.
 - e) Student support & progression.
- 4) Any other points with the permission of chairperson

Note: Please attend without fail.


(Mr. K. Srinivas)

Member Secretary

Copy to:

- 1) Members of DDC
- 2) All faculty members
- 3) Principal's office
- 4) IQAC office
- 5) DDC File


(Mr. M. Padmakar)

Chairperson
Head of the
Department of Civil Engineering
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duvvada, Visakhapatnam-49

S. No.	Points Discussed
1	Mr. K.Srinivas, Member secretary, welcomed all the members for the meeting and discussed the agenda of the meeting.
2	Chairperson Mr.M.Padmakar discussed the progression of department in the academic year 2020-21.
3	Chairperson Mr.M.Padmakar discussed the Quality improvement suggestions and initiatives for the following aspects a) Curricular aspects. b) Teaching - learning & evaluation. c) Infrastructure & Learning Resources
4	The important suggestion given by the members are listed below
	a) Curricular aspects.
	<ul style="list-style-type: none"> To encourage all the students to go to Internship in their final year. Students who are placed in IT sector are only allowed for Internships in IT related companies and rest of the students are allowed for Internships in core companies. Students must motivated for doing in-house projects in collaboration with IDEA laboratory and are relevant to extension activities.
	b) Teaching - learning & evaluation.
	<ul style="list-style-type: none"> Chairperson Mr.M.Padmakar advised to identify the new methods of Teaching - learning to support weak students and encourage bright students. Mr.B.Brahmaiah given the requirement of Faculty cadre wise, and members advised to recruit new faculty. Continuous monitoring, reviewing and documentation of student centric methods need to be improved. Members advised to prepare all course files before advancement of semester. Mrs.M.LeelaPriyanka advised that all internal assessment should follow the Blooms Taxonomy.
	c) Infrastructure & Learning Resources
	<ul style="list-style-type: none"> Chairperson Mr.M.Padmakar advised to identify the new labs required according to modified curriculum and Hardware equipment, software's required to conduct lab sessions.



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Re-accredited by NAAC with 'A' Grade (CGPA of 3.41/ 4.00)

Department of Civil Engineering

Ref: CIVIL/DDC/2020-21/1

Date: 12-02-2021

CIRCULAR

All the members of DDC and Faculty members are here by informed to attend Department Development Committee (DDC) meeting scheduled on 15-02-2021 (Friday).

Timing: 10-00 AM-12-00 PM

Venue: AKCNB HALL (Board Room)

Agenda:

- 1) Review on Action taken report of previous DDC
- 2) Review on Department progression in the last semester
- 3) Quality improvement suggestions and initiatives
 - a) Curricular aspects.
 - b) Teaching-learning & evaluation.
 - c) Research, innovations and extensions.
 - d) Infrastructure & learning resources.
 - e) Student support & progression.
- 4) Any other points with the permission of chairperson


(Mr. K. Srinivas)

Member secretary


(Mr. M. Padmakar)

Chairperson
Department of Civil Engineering
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duwada, Visakhapatnam-49

Copy To

- All the DDC members
- Rector Office
- Principal Office

3	<p>Chairperson discussed the Quality improvement suggestions and initiatives for the following aspects</p> <p>a) Curricular aspects.</p> <p>b) Teaching - learning & evaluation.</p> <p>C) Infrastructure & Learning Resources</p>
4	<p>The important suggestion given by the members are listed below</p> <p>a) Teaching - learning & evaluation.</p> <ul style="list-style-type: none"> • Chairperson advised to identify advance learners and conduct GATE classes for them. • Mr.B.Brahmaiah advised to solve the ICT issues as early as possible after receiving complaint. • Continuous monitoring, reviewing and documentation of student centric methods need to be improved. • Mrs.M.Leela Priyanka advised that all internal assessment should follow the Blooms Taxonomy. <p>b) Infrastructure & Learning Resources</p> <ul style="list-style-type: none"> • Chairperson advised to identify the new labs required according to modified curriculum. And Hardware equipment, software's required to conduct lab sessions. • Mr.B.Brahmaiah advised to improve the Lab infrastructure and separate computer lab for department. • Student member asked about Upgrading Laboratory. • Student Member given suggestions about the Incorporation of training in computer labs • The faculty has to motivate the Students about the utilization of various online resources, NPTEL, Course era, Udemy to upgrade the skills and Knowledge.
5	<p>Meeting has been declared for open for inviting suggestions to improve the quality of the department activities</p> <ul style="list-style-type: none"> • Dr.Pritam Hait advised to purchase new equipment for the student and faculty research • Department must have a plan for every semester to improve the academics, research & placement.



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DEPARTMENT OF CIVIL ENGINEERING

Ref: CIVIL/DDC/2021-22/2

Date: 12-02-2022

CIRCULAR

All the members of DDC and Faculty members are hereby informed to attend Department Development Committee (DDC) meetings scheduled on 15-02-2022.

Timing: 10-00AM-12-00PM

Venue: E-34

Agenda:

- 5) Review on Action taken report of previous DDC
- 6) Review on Department progression in the last semester
- 7) Quality improvement suggestions and initiatives
 - a) Curricular aspects.
 - b) Teaching-learning & evaluation.
 - c) Research, innovations and extensions.
 - d) Infrastructure & learning resources.
 - e) Student support & progression.
- 8) Any other points with the permission of chairperson

Note: Please attend without fail.


(Mr. K. Srinivas)

Member Secretary


(Mr. M. Padmakar)

Chairperson

Head of Department
Department of Civil Engineering
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duvvada, Visakhapatnam-49

Copy to:

- Members of DDC
- All faculty members
- Principal's office
- IQAC office
- DDC File

S. No.	Points Discussed
1	Mr. K.Srinivas welcomed all the members for the meeting and discussed the agenda of the meeting.
2	Chairperson Mr.M.Padmakar discussed the progression of department in the academic year 2021-22, Semester -II.
3	Chairperson Mr.M.Padmakar discussed the Quality improvement suggestions and initiatives for the following aspects a) Curricular aspects. b) Teaching - learning & evaluation. C) Infrastructure & Learning Resources
4	The important suggestion given by the members are listed below
	a) Teaching - learning & evaluation.
	<ul style="list-style-type: none"> Chairperson Mr.M.Padmakar advised to identify advance learners and conduct GATE classes for them. Mr.B.Brahmaiah advised to solve the ICT issues as early as possible after receiving complaint. Continuous monitoring, reviewing and documentation of student centric methods need to be improved. Mrs.M.Leela Priyanka advised that all internal assessment should follow the Blooms Taxonomy.
	b) Infrastructure & Learning Resources
	<ul style="list-style-type: none"> Chairperson Mr.M.Padmakar advised to identify the new labs required according to modified curriculum. And Hardware equipment, software's required to conduct lab sessions. Mr.B.Brahmaiah advised to improve the Lab infrastructure and separate computer lab for department. Student member asked about Upgrading Laboratory. Student Member given suggestions about the Incorporation of training in computer labs The faculty has to motivate the Students about the utilization of various online resources, NPTEL, Course era, Udemy to upgrade the skills and Knowledge.