VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (Autonomous)

www.vignaniit.com (Approved by AICTE & Affiliated to JNTUK, Kakinada) Estd – 2002
Re-accredited by NAAC with 'A' Grade (CGPA of 3.41/ 4.00)

MASTER OF COMPUTER APPLICATIONS

Department Development Committee

CIRCULAR

DATE: 04/06/2019.

This is to inform that there will be a meeting on 06th June, 2019 (Thursday) at 12:40pm in HOD chamber. All the members are requested to attend the meeting.

Agenda of the meeting:

- Projects
- Student counselling
- Research publications
- Training And Placements
- Seminars to be organised.
- Faculty Recruitement
- Industrial Visit Planning
- Discipline Comittee review

HOD-MCA
VIGNAN'S INSTITUTE OF
INFORMATION TECHNOLOGY
VISAKHAPATNAM-49

To

All the DDC members

Copy: Rector Office

Principal Office

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MASTER OF COMPUTER APPLICATIONS

Department Development Committee

Minutes of the Department Development Committee

DATE: 06/06/2019.

The meeting with reference to the circular which was passed on 4th june 2019, and held on 6th june 2019. The following points were discussed.

- Encourage the faculty and students to do research work and publish good papers in conferences and journals.
- Counselling for the slow learners and backlog students have to be planned.
- Provide training to the final year students based on SWOT (Strength, Weaknesses, Opportunities and Threads) analysis.
- Seminars from Industry / University/Colleges have to be organised.
- Actions taken by Discipline committee.

Members List:

S.No	Name of the person	Designation	Status of the person	Signature
1	Dr.B.Prasad	Prof	Chair person	
2	Mrs.A.Sirisha	Asst prof	Member	A.Sirish
3	Ms.K.G.Prasanthi	Asst prof	Member	G
4	Mr.K.Rama Krishna	Asst prof	Member	
5	Ms Soundarya	Asst prof	Member	Soundary
6	D.Venkatesh	19L31F0001	Student Member	Venkat
7	K.Sindhusha	19L31F0006	Student Member	Sindhusha

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MASTER OF COMPUTER APPLICATIONS

Department Development Committee

CIRCULAR

DATE: 02/12/2019.

This is to inform that there will be a meeting on 05ᵗʰ Dec, 2019 (Thursday) at 12:00pm in HOD chamber. All the members are requested to attend the meeting.

Agenda of the meeting:

- Outcome of the previous meeting
- Guest Lectures and Seminars to be planned.
- Projects
- MOOCS / SWAYAM / COURSE-ERA
- Training And Placements
- Extension Activities

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MASTER OF COMPUTER APPLICATIONS
Department Development Committee

Minutes of the Department Development Committee

DATE: 05/12/2019.

The meeting with reference to the circular which was passed on 2nd December 2019, and held on 5th December 2019. The following points were discussed.

Outcome:-

- Internal and External training completed for relieving students.
- Conducted CRT sessions for final year students.
- Guest Lectures are organised by Industry Expert.
- Conducted FDPs

Record Note of Discussions:-

- Society related projects and various project expo's are going to be conducted.
- Registration of faculty for various FDP's.
- Faculty and students have to enroll for online courses.
- Workshops and seminars have to be conducted.

Members List:

S.No	Name of the person	Designation	Status of the person	Signature
1	Dr.B.Prasad	Prof	Chair person	
2	Mrs.A.Sirisha	Asst prof	Member	
3	Ms.K.G.Prasanthi	Asst prof	Member	
4	Mr.K.Rama Krishna	Asst prof	Member	
5	Ms Soundarya	Asst prof	Member	
6	L.Kiran	19L31F0012	Student Member	
7	I.Mounika	19L31F0013	Student Member	