VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (A): VISAKHAPATNAM

DATE: 15 – 04 – 2022

Minutes of the Department Development Committee for academic year 2021 – 22

Members Present

S.No.	Name	Designation	Signature
1	Dr. M. P. V. V. Bhaskara Rao Head of the Department	Chair Person	
2	Dr. M. Lakshmi Soujanya Assistant Head of the Department	Faculty Member	
3	Dr.T.V.S.P.V. Satya Guru	Faculty Member	
4	Dr.P. Rajesh	Faculty Member	
5	Dr.S. Sunitha Devi	Faculty Member	
6	Dr.K.G.B. Santhosh Kumari	Faculty Member	
7	Mr.K. Ramappadu	Faculty Member	
8	Dr.K. Madhusudhana Rao	Faculty Member	
9	Dr.R. Hanumantha Rao	Faculty Member	
10	Dr.G. Kranthi Kumar	Faculty Member	
11	Dr.K. Sirisha	Faculty Member	
12	Mr.Adigarla Rajeev Naidu	Student – CE (21L31A0101)	
13	Mr. Adari pranay	Student – EEE (21L31A0201)	
14	Mr. Alla Manohar	Student – ME (21L31A0301)	
15	Ms. Alla Pooja	Student – CSE (21L31A0508)	
16	Mr. A. Sai vikas	Student – IT (21L31A1201)	
17	Ms. Akella Surya manasa	Student– ECM (21L31A1901)	
18	Ms. Ambati Kavitha	Student – AIDS (21L31A5403)	

Agenda:

1. Faculty requirement
2. Department Activities
3. Student Induction Program
4. Improvement of Results
5. Conduction of Webinars
6. Attending conferences and workshops

Minutes of the Meetings

1. Committee has decided to take additional faculty in Mathematics in English Courses because new courses were introduced in Mathematics and English.
2. Committee has decided to organize Student Induction Program to bridge the gap between Intermediate and Engineering, Engineers Day, National Science Day. Swatch Vignan Program, SankranthiSambaralu, UgadiSambaralu etc.
3. Chair Person assign one faculty to organize Student induction program and gave suggestions on that program.

4. Committee has proposed to conduct additional hours for the improvement of results by 5% over the previous semester.
5. Committee has decided to organize online webinars in emerging areas for faculty and students.
6. Committee has proposed to send more number of faculties to present papers in National and International Conferences.

M.P V.V. Bhaskhara Rao
Dr. M.P.V.V. Bhaskara Rao

Chair Person Head of the Department
Basics Sciences and Humanities
Vignan's Institute of Information Technology
Duvvada, Visakhapatnam

VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (A): VISAKHAPATNAM

DATE: 23 – 12 – 2021

Minutes of the Department Development Committee for academic year 2021 – 22

Members Present

S.No.	Name	Designation	Signature
1	Dr. M. P. V. V. Bhaskara Rao Head of the Department	Chair Person	M. P V.V. Chebbharsh
2	Mr.S. Yogeshwara Rao Assistant Head of the Department	Faculty Member	Yorlli-J
3	Dr.T.V.S.P.V. Satya Guru	Faculty Member	
4	Dr.P. Rajesh	Faculty Member	Rajesh
5	Dr.S. Sunitha Devi	Faculty Member	
6	Dr.K.G.B. Santhosh Kumari	Faculty Member	
7	Mr.K. Ramappadu	Faculty Member	
8	Dr.K. Madhusudhana Rao	Faculty Member	
9	Dr.R. Hanumantha Rao	Faculty Member	
10	Dr.G. Kranthi Kumar	Faculty Member	
11	Dr.K. Sirisha	Faculty Member	
12	Mr.Adigarla Rajeev Naidu	Student – CE (21L31A0101)	A. Rajeevnaidu
13	Mr. Adari pranay	Student – EEE (21L31A0201)	A. Pranay
14	Mr. Alla Manohar	Student – ME (21L31A0301)	A. Manohar
15	Ms. Alla Pooja	Student – CSE (21L31A0508)	A. Pooja
16	Mr. A. Sai vikas	Student – IT (21L31A1201)	A.Sai Vikas
17	Ms. Akella Surya manasa	Student– ECM (21L31A1901)	A. Suryamanasa
18	Ms. Ambati Kavitha	Student – AIDS (21L31A5403)	A. Kavitha

Agenda:

1. Faculty requirement
2. Department Activities
3. Student Induction Program
4. Research facilities
5. Improvement of Results
6. Conduction of Webinars
7. Attending conferences and workshops

Minutes of the Meetings

1. Committee has decided to take additional faculty in Mathematics in English Courses because new courses were introduced in Mathematics and English.
2. Committee has decided to organize Student Induction Program to bridge the gap between Intermediate and Engineering, Engineers Day, National Science Day, Swatch Vignan Program, SankranthiSambaralu, UgadiSambaralu etc.
3. Chair Person assign one faculty to organize Student induction program and gave suggestions on that program.

4. Committee has decided to establish one more research lab to improve research facilities useful for Physics and Chemistry faculty.
5. Committee has proposed to conduct additional hours for the improvement of results by 5% over the previous semester.
6. Committee has decided to organize online webinars in emerging areas for faculty and students.
7. Committee has proposed to send more number of faculties to present papers in National and International Conferences.

M.P.V.V. Bhaskara Rao
Dr. M.P.V.V. Bhaskara Rao

Chair Person
Head of the Department
Basics Sciences and Humanities
Vignan's Institute of Information Technology
Duvvada, Visakhapatnam