VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (A): VISAKHAPATNAM

DATE: 11 – 11 – 2019

Minutes of the Department Development Committee for academic year 2019 – 20

Members Present

S.No.	Name	Designation	Signature
1	Dr.T.V.S.P.V. Satya Guru Head of the Department	Chair Person	
2	Mr.S. Yogeshwara Rao Assistant Head of the Department	Faculty Member	
3	Dr.P. Rajesh	Faculty Member	
4	Dr.S. Sunitha Devi	Faculty Member	
5	Dr.K.G.B. Santhosh Kumari	Faculty Member	
6	Mr.K. Ramappadu	Faculty Member	
7	Dr.K. Madhusudhana Rao	Faculty Member	
8	Dr.R. Hanumantha Rao	Faculty Member	
9	Dr.G. Kranthi Kumar	Faculty Member	
10	Dr.K. Sirisha	Faculty Member	
11	Mr. Pradeep Kumar Singh	Student – CE(19L31A0151)	
12	Mr. GandepalliThrilokh	Student – EEE (19L31A02C1)	
13	Mr. Anupoju Chandra Sekhar	Student – ME (19L31A03L1)	
14	Ms. KoppisettiSunandana	Student –ECE (19L31A04C5)	
15	Mr. KaladasiVivek	Student – CSE (19L31A05A0)	
16	Ms. YedidaLekhaAmrutha	Student – IT (19L31A1252)	
17	Mr. Kanakala Manohar	Student – ECM (19L31A1942)	

Agenda:

1. Faculty requirement
2. Department Activities
3. Research facilities
4. Improvement of Results
5. Mineral Water Facility
6. Conduction of online revision
7. Attending conferences and workshops

Minutes of the Meetings

1. Committee has decided to take additional faculty in Mathematics in English Courses because new courses were introduced in Mathematics and English.
2. Committee has decided to organize Student Induction Program to bridge the gap between Intermediate and Engineering, Engineers Day. National Science Day. Swatch Vignan Program, SankranthiSambaralu. UgadiSambaralu etc.
3. Committee has decided to establish one more research lab to improve research facilities useful for Physics and Chemistry faculty.
4. Committee has proposed to conduct additional hours for the improvement of results by 5% over the previous semester.

5. Committee has decided to raise an indent for Mineral water facility in each floor of I year Block.
6. Due to pandemic, Chair person advised all faculties to conduct online revision for semester and gave suggestion for getting good result.
7. Committee has proposed to send more number of faculties to present papers in National and International Conferences.

Dr.T.V.S.P.V. Satya Guru

Chair Person

Head of the Department
Basics Sciences and Humanities
Vignan's Institute of Information Technolo
Duvvada, Visakhapatnam

VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (A): VISAKHAPATNAM

DATE: 10 – 03 – 2020

Minutes of the Department Development Committee for academic year 2019 – 20

Members Present

S.No	Name	Designation	Signature
1	Dr.T.V.S.P.V. Satya Guru Head of the Department	Chair Person	
2	Mr.S. Yogeshwara Rao Assistant Head of the Department	Faculty Member	
3	Dr.P. Rajesh	Faculty Member	
4	Dr.S. Sunitha Devi	Faculty Member	
5	Dr.K.G.B. Santhosh Kumari	Faculty Member	
6	Mr.K. Ramappadu	Faculty Member	
7	Dr.K. Madhusudhana Rao	Faculty Member	
8	Dr.R. Hanumantha Rao	Faculty Member	
9	Dr.G. Kranthi Kumar	Faculty Member	
10	Dr.K. Sirisha	Faculty Member	
11	Ms. Aswani Kousalya	Student – CE (19L31A0102)	
12	Mr. Birra Durga Dheeraj	Student – EEE (19L31A0202)	
13	Mr. Barri Kamalesh Varma	Student – ME (19L31A0301)	
14	Ms. Bokka Manasa	Student – CSE (19L31A0505)	
15	Mr. Illa Mayur	Student – IT (19L31A1203)	
16	Mr. Ilaparthi Lakshman Sai Kumar	Student – ECM (19L31A1901)	

Agenda:

1. Faculty recruitment
2. Research Papers publications and Project Proposals
3. Improvement of Results

Minutes of the Meeting

1. Based on VR20 regulations, the committee has decided to take additional faculty to teach Mathematics courses for second year students and faculty to teach Constitution of India course for first year students.
2. Committee has recommended faculty to communicate three research papers in a year and also instructed to apply for Research Projects for funding.
3. The committee has proposed to conduct additional hours to improve the results by 5% over the previous semester.

Dr.T.V.S.P.V. Satya Guru
Chair Person

Copy To
-Dean Admin
- Principal Office
- Rector Office

Head of the Department
B.Arts, Sciences and Humanities
Vignan's Institute of Information Technology
Duvvada, Visakhapatnam